

# Application for Residential Tenancy

One application to be completed per person. Download additional tenancy application forms from [www.rentalapplication.com.au](http://www.rentalapplication.com.au)

## Property Details

Property address:	<input type="text"/>		
Rent:	\$ <input type="text"/>	per weekly	Bond: \$ <input type="text"/>
Tenancy term: (fixed term agreement or periodic agreement)	<input type="text"/>		
Starting date:	<input type="text"/>	Ending date:	<input type="text"/>

## Applicant Name

Given name(s):	<input type="text"/>	Surname:	<input type="text"/>	Date of birth:	<input type="text"/>
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## Other Occupants

Full name:	Relationship:	Date of birth:
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Smoking

Do you or any of the dependants who will be living with you smoke? ☐ yes ☐ no

## Pets

Do you intend to keep pets at the property? ☐ yes ☐ no If yes, please list & attach photo:

Type of pet(s):	If dog, please list breed & age:	Council registration number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

☐ outside pet ☐ inside pet ☐ both

\* Providing more information will help to fast track the reference check process

### Applicant's Current Address Details

Current residential address:	<input type="text"/>		
Length of stay (from):	<input type="text"/>	Type of occupancy:	<input type="radio"/> Owner <input type="radio"/> Rent via agent <input type="radio"/> Rent via private owner
Current Agent / Lessor (if renting):	<input type="text"/>	Agent / Lessor phone:	<input type="text"/>
Current Agent / Lessor Email:	<input type="text"/>	Agent / Lessor Fax:	<input type="text"/>
Current rent:	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> fortnightly <input type="radio"/> monthly	
Reason for leaving:	<input type="text"/>		

### Applicant's Previous Address Details

Current residential address:	<input type="text"/>		
Length of stay (from):	<input type="text"/>	Type of occupancy:	<input type="radio"/> Owner <input type="radio"/> Rent via agent <input type="radio"/> Rent via private owner
Current Agent / Lessor (if renting):	<input type="text"/>	Agent / Lessor phone:	<input type="text"/>
Current Agent / Lessor Email:	<input type="text"/>	Agent / Lessor Fax:	<input type="text"/>
Current rent:	\$ <input type="text"/>	<input type="radio"/> weekly <input type="radio"/> fortnightly <input type="radio"/> monthly	
Reason for leaving:	<input type="text"/>		

### Current Employment Details

Are you currently employed?	<input type="radio"/> yes <input type="radio"/> no (If no, please provide details of previous employment, if any)		
Employment status:	<input type="radio"/> full time <input type="radio"/> part time <input type="radio"/> casual <input type="radio"/> contract <input type="radio"/> self employed		
Occupation:	<input type="text"/>	Net income (per week):	\$ <input type="text"/>
Length of Employment:	<input type="text"/>		
Employer/Business Name:	<input type="text"/>		
Employer Address:	<input type="text"/>	Phone:	<input type="text"/>
If self employed, accountant's name:	<input type="text"/>	Phone:	<input type="text"/>
ABN:	<input type="text"/>	Business Type:	<input type="text"/>
		Net income from	\$ <input type="text"/>

### Centrelink Payments

Are you receiving any regular Centrelink payments?	<input type="radio"/> yes <input type="radio"/> no	If yes, which payment(s)?	<input type="text"/>
<input type="text"/>			
Total payment (per week)	\$ <input type="text"/>	Date payment commenced:	<input type="text"/>

## Personal References

Please do not list relatives, other applicants, or partners. Please provide business hours contact numbers.

Referee's name	Relationship	Phone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Emergency Contacts

These people will be contacted in the event of an emergency.

Emergency contact's name	Relationship	Phone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Supporting Documents

### Identification

IDs and Docs are required when you submit your application for processing. Please tick the identifying documents you have provided with your application.

Please kindly provide at least **one** from the following section.

- ☐ Passport ☐ Australian Driver's Licence ☐ Proof Of Age Card

Please kindly provide at least **two** from the following section.

- ☐ Birth Certificate ☐ Citizenship Certificate ☐ Centrelink Card  
☐ Medicare Card ☐ Student Photo ID ☐ Visa

Please kindly provide at least **two** from the following section.

- ☐ Council Rates Notice ☐ Motor Vehicle Registration ☐ Telephone Bill  
☐ Electricity Bill ☐ Gas Bill ☐ Credit Card Statement  
☐ Tenancy History Ledger ☐ Rent Bond Receipt ☐ Previous Tenancy Agreement  
☐ Last FOUR Rent Receipts

## Proof of Income

You are also required to supply proof of income upon submission of your application.

- Employed: Last TWO Pay Slips & Bank Statements  
Self Employed: Bank Statements, Group Certificate, Tax Return, or Accountant's Letter  
Not Employed: Centrelink Statement

## Contact Details

Mobile phone:

Email:

## Declaration

Please declare the following by selecting either TRUE or FALSE.

I, the applicant:

- |   |                            |                             |
|---|----------------------------|-----------------------------|
| 1. have never been evicted by an agent/lessor                               | <input type="radio"/> True | <input type="radio"/> False |
| 2. have no known reasons that would affect my ability to pay rent           | <input type="radio"/> True | <input type="radio"/> False |
| 3. was refunded the rental bond for my last address in full (if applicable) | <input type="radio"/> True | <input type="radio"/> False |
| 4. have no outstanding debt to another agent/lessor                         | <input type="radio"/> True | <input type="radio"/> False |

If you answered 'false' to any of the above questions, please provide details:

## Acknowledgement

Please acknowledge the following by selecting either YES or NO.

I, the applicant:

- |  |                           |                          |
|--|---------------------------|--------------------------|
| 1. acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongs.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 2. understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property - in particular to check my identification, my ability to care for the property, my character, and my credit worthiness.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 2.1. For such purposes, I authorize you, the agent, to contact the persons named in this application, and to undertake enquiries and searches on the TICA tenancy database, as Cheers Realty considers reasonably necessary.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 2.2. In doing so, I understand that information provided by me may be disclosed to referees named in this application and/or other relevant parties. I also give authority for Cheers Realty to obtain any additional information regarding my tenancy history as required from my current or previous real estate agent/landlord.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 3. acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 4. understands that Cheers Realty strongly recommends for all prospective tenants to inspect the rental property in person before submitting an application form. The images that are a part of on-line advertising are indicative only and don't always represent the actual condition of the premises. If applicants decide to apply for the property without inspecting it (against Cheers Realty's advice), they are doing so at their own risk and if they decide they don't like the property after the lease has been signed, it would be treated as "break lease" situation. | <input type="radio"/> Yes | <input type="radio"/> No |
| 5. consent and understand that should by tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details others which may include (but not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople, and tenancy default databases.   | <input type="radio"/> Yes | <input type="radio"/> No |
| 6. acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application.  | <input type="radio"/> Yes | <input type="radio"/> No |
| 7. consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the <i>Electronic Transactions (Queensland) Act 2001</i> and the <i>Electronic Transactions Act 1999 (Cth)</i> .  | <input type="radio"/> Yes | <input type="radio"/> No |
| 8. declare that the above information is true & correct and that I have supplied it of my own free will.   | <input type="radio"/> Yes | <input type="radio"/> No |

Applicant's name:

Applicant's signature:

Date:

\*Please complete the form with all relevant documents attached and return the form by email to [rentals@cheersrealty.com.au](mailto:rentals@cheersrealty.com.au), or fax to 1300 199 177.